## Schedule A

## for new applicants



**TOTAL** 

\$495.90

601-1595 Bedford Highway, Bedford, Nova Scotia, B4A 3Y4

902-468-3511 800-390-1015 Phone: Fax: 902-468-1016 800-390-1016

| COTVETE  | 1001011                       | vvec   | site:                         | nsrec.ns.ca             |   |                               |  |  |  |  |
|--|-------------------------------|--|-------------------------------|-------------------------|---|-------------------------------|--|--|--|--|
| PART A   TYPE OF LICENCE   |                               |  |                               |                         |   |                               |  |  |  |  |
| Select the licence appl  |                               | FOR INTERNAL USE   |                               |                         |   |                               |  |  |  |  |
| <ul><li>Associate Broker</li><li>Managing Associate</li></ul>                    |                               |  |                               | Approved By             |   |                               |  |  |  |  |
| ☐ Broker   |                               |  |                               | Approval Date           |   |                               |  |  |  |  |
| <ul><li>□ Approved Sales (</li><li>□ Brokerage</li><li>□ Branch Office</li></ul> |                               | Conditions/ Restrictions   |                               |                         |   |                               |  |  |  |  |
| PART B   LICENSEE INFORMATION  |                               |  |                               |                         |   |                               |  |  |  |  |
| LAST NAME  |                               | FIRST NAME   |                               | MIDDLE INITIAL          | NICKNAME (if being used in advertising & promotion) |                               |  |  |  |  |
| BROKERAGE  |                               |  |                               |                         |   |                               |  |  |  |  |
| PART C   SALESPERSON AND ASSOCIATE BROKER  |                               |  |                               |                         |   |                               |  |  |  |  |
| FEES   |                               |  | REQUIRED SUPPORTING DOCUMENTS |                         |   |                               |  |  |  |  |
| Licensing Fee  | \$435.00                      | ☐ Copy of driver's licence or gov  |                               |                         | government issue                                    | ernment issued photo ID       |  |  |  |  |
| Recovery Fund Fee  | \$100.00                      |  | Copy of                       | f birth certificate, C  | anadian passport                                    | , citizenship card or PR card |  |  |  |  |
| HST  | \$74.90                       | ☐ Current criminal record check from an approved provider  |                               |                         |   |                               |  |  |  |  |
| TOTAL  | \$606.90                      | □ Salesperson applications only—proof of grade 12 education (transcript, diploma, GED certificate or proof of post-secondary graduation) |                               |                         |   |                               |  |  |  |  |
| PART D   BROKER AND MANAGING ASSOCIATE BROKER                                    |                               |  |                               |                         |   |                               |  |  |  |  |
| FEES REQUIRED  |                               |  |                               | ED SUPPORTING DOCUMENTS |   |                               |  |  |  |  |
| Licensing Fee  | \$435.00                      |  | Copy of                       | f driver's licence or   | ed identification card                              |                               |  |  |  |  |
| Recovery Fund Fee  | \$100.00                      | □ Copy of birth certificate, Canadian passport, citizenship card or PR card  |                               |                         |   |                               |  |  |  |  |
| HST  | \$74.90                       | ☐ Current criminal record check from an approved provider  |                               |                         |   |                               |  |  |  |  |
| TOTAL  | \$609.90                      |  |                               |                         |   |                               |  |  |  |  |
| PART E   APPROVED SALES CORPORATION  |                               |  |                               |                         |   |                               |  |  |  |  |
| FEES   | REQUIRED SUPPORTING DOCUMENTS |  |                               |                         |   |                               |  |  |  |  |
| Licensing Fee  | \$435.00                      | See Approved Sales Corporation application form  |                               |                         |   |                               |  |  |  |  |
| HST  | \$60.90                       |  |                               |                         |   |                               |  |  |  |  |

| PART F   BROKERAGE     |  |              |                 |            |          |                   |  |  |  |  |  |
|------------------------|--|--------------|-----------------|------------|----------|-------------------|--|--|--|--|--|
| FEES                   |  |              | HST             | TOTAL      |          | REC               | QUIRED SUPPORTING DOCUMENTS  |  |  |  |  |
| Licensing Fee          | \$435.00   |              | \$60.90         | \$495.90   |          |                   | Proof of registration with Nova Scotia<br>Registry of Joint Stocks   |  |  |  |  |
| Recovery Fund Fee      | \$200.00   |              | \$28.00         | \$228.00   |          |                   | Proof of Franchise Agreement (if applicable)   |  |  |  |  |
| Audit Fee              | Brokerages are charged a \$400 base audit fee and \$10 licensee plus HST |              |                 |            |          |                   | Proof of interest bearing trust account in the name of the brokerage from the financial institutional where the trust account is located |  |  |  |  |
| \$400.00 + \$10 x#     | of license   | es + HST = 9 | <b>5</b>        | Audit      | Fee      |                   | Digital proof of For Sale sign   |  |  |  |  |
|                        |  |              |                 |            |          |                   | Designated agency brokerages only: confirmation email from Compliance approving agency model   |  |  |  |  |
| PART G   BRANCH OFFICE |  |              |                 |            |          |                   |  |  |  |  |  |
| PART O   DRANGITOI     | IICL   |              |                 |            |          |                   |  |  |  |  |  |
| FEES                   |  |              |                 |            | REQU     | IRED              | SUPPORTING DOCUMENTS   |  |  |  |  |
| Licensing Fee          | \$385.00   |              |                 |            |          | Compl             | eted Branch Office application   |  |  |  |  |
| HST                    | \$53.90  |              |                 |            |          |                   |  |  |  |  |  |
| TOTAL                  | \$438.90   |              |                 |            |          |                   |  |  |  |  |  |
|                        |  |              |                 |            |          |                   |  |  |  |  |  |
| PART H   CREDIT CAR    | INFOR  | WATION       |                 |            |          |                   |  |  |  |  |  |
| □ AMEX                 |  | ☐ Master     | Card            |            | <u> </u> | VISA <sup>3</sup> | k  |  |  |  |  |
| CREDIT CARD NUMBER     |  |              |                 |            |          |                   |  |  |  |  |  |
| EXPIRY DATE            | V-CODE   |              | AMOUNT          |            |          |                   |  |  |  |  |  |
| NAME OF CARD HOLDER    |  |              | SIGNATURE OF CA | ARD HOLDER |          |                   |  |  |  |  |  |

<sup>\*</sup>The Commission cannot process VISA DEBIT cards with this form.